Tel: 847-934-8885 Fax: 847-934-8157 We Paint in Partnership with You www.paintpartner.com

Gem of the Week Program

The purpose is to uncover a *gem* – the excellent contribution of one member of the team each week.

Reflect about the job that week. Let the crew tell you when they think they've done a good job. Think of our core values of service, quality and efficiency. Each foreman will select a painter from his crew who upheld or exceeded the standards of the company on one of his tasks that week.

The purpose is to help us also appreciate the small details and the variety of painting excellence. Try to avoid picking the same skill, surface, or person two weeks in a row.

The foreman will write a brief "who did a great what when" on his Gem of the Week Worksheet.

The report of the gem will be faxed with the weekly timesheet and mentioned at the soonest staff meeting.

Remember, it is not designed to praise products or equipment. Examples:

- Set-up: Did a painter create an ingenious, yet safe solution to a set-up or loading problem in a difficult environment?
- Set-up: Did a painter create an efficient and orderly shop in a congested job-site?
- Prep: Did a painter repair a damaged wall in a particular excellent way?
- Paint: Did a painter oil brush a surface that exemplifies the company's standards for quality and efficiency?
- Paint: Did a painter efficiently cut and roll a high ceiling and help build a budget cushion?
- Paint: Did a painter tape, cut in, or roll high-visibility walls with superb sharp lines and satiny stipple?
- Client: Did a painter handle a difficult situation with a client in an outstanding and effective way?
- Crew Teamwork: Did a painter promote a sense of teamwork in a tense situation through a series of helpful remarks or actions?